

## Graz meeting evaluation form 15 participants

02/07/2013

Choose one! Are you a delegate? Are you a learner? Are you an interested participant?	YOUR OPINION									
	completely		mainly		neutral		partly		not at all	
1) I was sufficiently informed in advance about the timetable and the content of the meeting.		10		5						
2) In general the meeting met my expectations.		6		8		1				
3) The objectives of the meeting were defined clearly.		9		5		1				
4) The defined meeting goals have been achieved.		9		5		1				
5) The agenda and timetable of the meeting day were kept to.		10		5						
6) I was able to bring in my experiences and my questions.		9		4		2				
7) I got new ideas and suggestions.		7		6		1		1		
8) I can make use of the new ideas in practice		6		6		1		2		
9) The atmosphere during the meeting was pleasant.		13		1		1				
10) The speakers' presentations were good.		7		8						
11) The meeting scripts were clear and provided useful information.		10		5						
12) The equipment and design of the meeting room were suitable.		11		4						
13) The meeting days were well organized.		13		2						
14) The tasks for the next phase were well established.		11		4						
15) Were you satisfied? Workshop 1		9		4		2				
16) Were you satisfied? Workshop 2		7		4						
17) Were you satisfied? Workshop 3		5		2						
Were you satisfied? Workshop 4		3		3						
Were you satisfied? Workshop 5		4		2						
Were you satisfied? Workshop 6		4		2						

(IP) = Interested Participant; (L) = Learner; (D) = Delegate

**I found especially positive that...** The meeting was perfectly organized. The atmosphere was good. (IP)...to see the environment (L); we saw the wonderful city of Graz and the wine regions of Styria (L); I got new ideas and motivation for projects in the future (L); everything was well organized and the atmosphere was friendly and positive (L); There was a warm and friendly atmosphere;

**Unfortunately, I missed the following...**More smaller workshops (IP); I missed nothing (L);

**These are my ideas to improve the next meeting days...** More individual activities (IP); More workshops in different groups (L); It was my first participation in an LP Eu meeting and I enjoyed it very much (L);

Second phase evaluation form (delegates)	YOUR OPINION				
	completely	mainly	neutral	partly	not at all
The tasks to be developed were sufficiently clear with enough time.					
The communication among partners was correct.					
The products or results obtained in this first phase were adequate.					
The media used to communicate in the partnership was adequate.					
The role of the coordinator was correct.					
I was able to participate actively and transmit the knowledge required to the partnership.					
The participation in this phase was useful, I was able to use and incorporate the activities into my organisation.					
The learners participated in the activities I developed.					
The learners participated in the activities developed by other partners.					
I was able to transmit and disseminate the project information outside my organisation.					
The products produced and results achieved are innovative.					
The quality of the products produces or results achieved are high.					
The aims of this phase are achieved.					

**I found especially positive that...**

**Unfortunately, I missed the following...**

**These are my ideas to improve the next meeting days...**